USSD 2017 ANNUAL CONFERENCE AND EXHIBITION

TERMS AND CONDITIONS

BOOTH RENTAL

The fee for rental of exhibit space includes standard pipe and drape, identification sign, wastebasket, one (110 volt) outlet. You may have an unlimited number of staff in your booth. Your company will also be recognized in the CONFERENCE program and during the conference. Additional needs such as tables, chairs, carpet, computer or added power, decoration, and related services are available to the EXHIBITOR at additional cost and are arranged for through FREEMAN, below. EXHIBITORS will be unable to install exhibits without prior payment of the rental fee, which may be paid as late as February 1, 2017, but no later. To qualify for the early payment discount of $200 per booth, payment must be made in full on or before December 30, 2016.

- Exhibitors who purchase space prior to 12/30/2016 receive a discount of $200 per booth

USSD Sustaining Members receive a free inline booth valued at $1,199 or one free conference registration. If the Sustaining Member selects a free booth for $1,199, the member may upgrade to a more expensive booth by paying the difference between $1,199 and the more expensive booth.

USSD Organizational Members receive a 20% discount on the price of their booth.

- USSD members who are NOT either Sustaining Member or Organizational Members receive $100 discount on the price of their booth.
EXHIBIT HOURS

Monday April 03, 2017
6:00 PM - 8:00 PM - Exhibition Opening & Kickoff Reception

Tuesday April 04, 2017
7:00 AM - 8:00 AM - Continental Breakfast
10:00 - 10:30 AM - Break
3:00 PM - 3:30 PM - Break
5:30 PM - 7:30 PM - Reception & Poster Session

Wednesday April 05, 2017
7:30 AM - 8:30 AM - Continental Breakfast
10:30 AM - 11:00 AM - Break
3:00 PM - 3:30 PM - Break

TICKETS
USSD will distribute tickets to ticketed conference events through all of the exhibitors in order to drive maximum traffic to your booth space. Conference registrants for receptions, dinner, lunch and YP event will all have to go to exhibit booths to acquire their tickets for these events. Exhibitors agree to participate in this distribution of tickets.

CANCELLATIONS
In the event that EXHIBITOR wishes to cancel its chosen exhibit space, EXHIBITOR may request and USSD may grant such cancellation, but only with the following understandings; (i) all cancellations must be requested in writing; (ii) USSD is not required to refund any portion of rental fees previously paid by EXHIBITOR, and EXHIBITOR will pay a 25% cancellation fee for cancellations requested before February 1, 2017; (iii) Cancellations received on or after February 1, 2017, will not receive a refund. USSD assumes no responsibility for having included the name of EXHIBITOR in the Exhibition catalog, brochures, news releases, or other materials.
UNOCCUPIED SPACE

If any EXHIBITOR's space remains unoccupied on the opening day of the Exhibition, EXHIBITOR shall be deemed to have abandoned such space. Thereafter, USSD shall have the right to rent such space to any other exhibitor or use space in any other manner as USSD deems necessary, in its sole discretion, without any obligation to EXHIBITOR. If no cancellation request has been received, the EXHIBITOR is still held responsible for paying the full amount for the unoccupied space.

LIABILITY

The EXHIBITOR assumes entire responsibility and hereby agrees to protect, indemnify, defend, and save USSD and the Anaheim Convention Center (ACC) and its employees and agents harmless against any claims arising out of EXHIBITOR’S occupancy or use of the exhibition premises, excluding any such liability proven to be caused by the sole negligence of the ACC and its employees and agents. The EXHIBITOR hereby enters into a covenant not to sue the United States Society on Dams (USSD) for any or all incidents arising out of all claims arising out of EXHIBITOR’s occupancy or use of the exhibition premises, in consideration for the opportunity to exhibit at the conference. In addition, EXHIBITOR acknowledges that neither USSD nor the ACC maintains insurance covering EXHIBITOR’s property and that it is the sole responsibility of the EXHIBITOR to obtain such insurance.

INSTALLATION AND DISMANTLING

It is agreed that it is the duty and responsibility of each EXHIBITOR to install his/her exhibit before the opening of the exhibition between 12:00 pm and 5:00 pm on April 3, 2017, and to dismantle the exhibit between 3:30pm and 7.00pm on April 5, 2017. The times and dates may change prior to the event at the sole discretion of USSD. Nothing will be posted, tacked, nailed, screwed or otherwise attached to columns, walls, floors, or other parts of the building or furniture. Distribution of promotional gummed stickers or labels is strictly prohibited. Anything in connection therewith necessary or proper for the protection or repair of the building, equipment, or furniture will be at the expense of the EXHIBITOR.
SERVICE CONTRACTOR/DRAYAGE

All exhibit materials should be shipped to

Freeman

USSD, Booth # [insert the number of the booth[s] you purchased]

900 East Santa Ana Street

Anaheim CA 92805

and will be stored by them until delivered to the booths no later than April 3, 2016. More information on shipping and drayage, as well as additional services and equipment rental forms, will be provided in a complete exhibitor’s kit by FREEMAN. before the conference. All equipment/machinery must be approved in advance by USSD and FREEMAN, Inc.

Freeman Co.
901 E South Street
Anaheim, CA 92805
Contact EJ Shelley [cell] 714-240-1424
(714) 254-3410 fax (469) 621-5602
FreemanAnaheimES@freemanco.com

EXHIBITOR KIT

The forms you need for shipping your materials to Freeman in Anaheim, as well as Fire Marshal, permit requests and anything you may need to outfit your booth space, are all found in this USSD Exhibitor Kit. NOTE: If you order materials for your booth using the Freeman online option you receive the LOWEST pricing available. All other methods are priced higher. Please contact EJ Shelley at Freeman at 714-240-1424 if you need any assistance.

All Freeman services are available online at
http://www.freemanco.com/store/show/landing.jsp?nav=02&review=true&showID=435799

By making this purchase of booth space, Exhibitor signifies that Exhibitor has read, understands, and agrees to be bound by all the terms and conditions set forth above.